

2021 - 2022

REQUEST FOR CENTRAL REGISTRY CLEARANCE

North Branch Area Schools School Volunteer Approval

Please **print legibly in ink** the following information

* Required Information

*Today's Date		
*Name (First, Middle, Last Name)		
*Race	*Sex	
*Date of Birth		
*Address		
*City	*State	*Zip Code
Driver's License Number – MUST SHOW COPY TO OFFICE		Staff Initials:
Current Phone Number		
*Other Names By Which Known (Maiden name or other)		

To ensure safety and security for the students of North Branch Area Schools I do hereby give permission for the district to complete the required background check.

*Signature of applicant	Signature of NBAS staff completing record search:
	Date:
AUTHORITY: State P.A. 238 of 1975, 722,627.Sec 7 (f) RESPONSE: Voluntary PENALTY: Inappropriate releases of this information is a misdemeanor	North Branch Area Schools will not discriminate against any individual or group because of race, sex, religion, national origin, color, height, weight, martial status, disability, or political beliefs.
Office use only:	
School requesting record:	<i>Schools:</i> Forward form to Rhoda Lucia, Superintendent's Secretary for completion. A master list of all cleared persons will be forwarded to all schools routinely. NO individual is allowed to volunteer in any capacity UNTIL they are on the master list.
REASON:	
School contact:	

Codes for REASON: Volunteer (V), Field Trip (FT), Other – please specify

Revised 7/1/2018

**Please complete form and bring to the school office with your driver's license for verification.
Field trip clearances must be completed two weeks prior to the field trip. Thank you!**

BUILDING - _____ OFFICE USE ONLY
SIGNATURE - _____